

# **Prospectus**

एन.सी.टी. दिल्ली द्वारा रिजरटर्ड नं०- S/643 श्री गुरूदेव महर्षि दयानन्द एजूकेशन सोसाइटी दिल्ली द्वारा संचालित

Shree Guru Deo Vocational Training Institute

(Job Oriented self-employment Courses)

# Hindi English & Regional Languages

श्री गुरादेव महर्षि दयानन्द एजूकेशन सोसाइटी दिल्ली द्वारा संचालित (एन.सी.टी. न्यू दिल्ली) रजि० नं०- एस/643-2013

श्री गुरुदेव योगा संस्थान -

ADYT, DYT, DYTT www.yogasansthan.com

श्री गुरुदेव महर्षि दयानन्द टीचर ट्रेनिंग एवं एजूकेशन -NTT, PTT, NPTT www.shreegurudeontt.com

श्री गुरुदेव कालेज ऑफ मैनेजमेन्ट एवं टेक्नोलॉजी -

CCC, ADCA, DCA, PGDCA, ETC www.sgvti.com

श्री गुरुदेव वोकेशनल ट्रेनिंग इन्स्टिट्यूट -

**DSET, DBET, DPP ETC** 

www.sgvti.com







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# **Shree Guru Deo Vocational Training Institute**

Shree Guru Deo Yog Sansthan, An education development organization Regd. By Govt. of NCT New Delhi (Reg. No.S-643) Unit of Shree Guru Deo Maharishi Dayanand Educational Society at NCT Delhi with the aim to advance and disseminate the knowledge and maintain highest standard of learning through teaching, research, extension education programmed run by various university, Presently SGVTI has 350 branches in U.P. committed to make all round social transformation through spread of quality education. We have well established education centre has provided best quality education, environment and facility. Shree Guru Deo Vocational Training Institute works in the domain of education at career counseling for which we do not take or except any fee form our beneficiaries.

We are authorized Counsellor/Study centre and facilitator to provide guidance to students to take admission as per their interest in future prospects as per their desire courses and university, Admission, study material, admit cards, provisional certificate, Degree Certificate etc., will directly receive from prospective university in which students will take admission.

#### **Vision & Mission**

To provide quality of higher education with emphasis on educating the public by offering respected, relevant, accessible and affordable student focused programs. To become a leading College to provide instruction, certification and research in the area of Higher Education and to provide high quality Self Employment oriented program.



## अध्ययन केन्द्र के लिए -

- 1. नर्सरी टीचर्स ट्रेनिंग कोर्स, प्राइमरी टीचर्स ट्रेनिंग कोर्स, नर्सरी प्राइमरी टीचर्स ट्रेनिंग कोर्स, योगा टीचर्स ट्रेनिंग कोर्स श्री गुरूदेव महर्षि दयानन्द एजूकेशनल सोसायटी दिल्ली के अधीन श्री गुरूदेव महर्षि दयानन्द टीचर्स ट्रेनिंग एण्ड एजूकेशन द्वारा संचालित किया जाता है। जिसका उद्देश्य प्री-प्राइमरी एवं प्राइमरी शिक्षा की गुणवत्ता और नवाचार को बनाये रखने के लिए योग्य, अनुभवी और प्रशिक्षित शिक्षक / शिक्षिका तैयार करना है।
- 2. नर्सरी टीचर्स ट्रेनिंग कोर्स, प्राइमरी टीचर्स ट्रेनिंग कोर्स, नर्सरी प्राइमरी टीचर्स ट्रेनिंग कोर्स में प्रवेश लेने के पूर्व समस्त छात्र / छात्राओं का स्नातक स्तर तक का अंक पत्र, प्रमाण पत्र एवं चरित्र प्रमाण पत्र का पूर्ण निरीक्षण करने के उपरान्त आवेदन पत्र को सही-सही और स्पष्ट अक्षरों में पूर्ण कराना सुनिश्चित करें। सभी अंक पत्रों एवं प्रमाण पत्रों सहित आवेदन पत्र पर छात्र / छात्रा का स्पष्ट हस्ताक्षर एवं आवेदन पत्र पर वर्तमान का पासपोर्ट साईज फोटो अनिवार्य है।
- 3. संस्था की वेबसाइट www.sgvti.com में ऑनलाइन आवेदन की व्यवस्था है आवेदन पत्र छात्र / छात्राओं से प्राप्त करने के उपरान्त पूर्ण निरीक्षण कर आवश्यक जानकारी ऑनलाइन अंकित करें।
- 4. परीक्षा शुल्क के अतिरिक्त आपके केन्द्र द्वारा निर्धारित शुल्क की जानकारी छात्र / छात्राओं को देते हुए अन्तिम तिथि तक शुल्क जमा कराकर परीक्षा फार्म के साथ कार्यालय में सम्यक् जमा करें। विलम्ब की स्थिति में छात्र / छात्राओं से विलम्ब शुल्क भी प्राप्त करें।
- 5. नर्सरी टीचर्स ट्रेनिंग कोर्स, नर्सरी प्राइमरी टीचर्स ट्रेनिंग कोर्स दो वर्ष के लिए होता है जबिक प्राइमरी टीचर्स ट्रेनिंग कोर्स एक वर्षीय कोर्स होता है। इसमें प्रतिवर्ष जून एवं दिसम्बर के द्वितीय सप्ताह में परीक्षा आपके केन्द्र पर आयोजित की जायेगी। जिसे निष्पक्षता से सम्पन्न कराने और समय से उत्तर पुस्तिका कार्यालय पर उपलब्ध कराने की जिम्मेदारी आपकी होगी। जबिक कार्यालय द्वारा परीक्षा सम्बन्धी समस्त आवश्यक सामग्री आपके केन्द्र को समय पूर्व प्रेषित / प्राप्त करा दिया जायेगा।

## अधिक जानकारी के लिये सम्पर्क करें www.sgvti.com



## Cover page 4 last page



## Head Office :

G-20/221 2ND FLOOR SECTOR -7 ROHINI NEW DELHI-110092

 $web site: www.yogasansthan.com\ , www.shreegurudeontt.com\ , \\ www.sgvti.com$ 

Email: info@sgvti.com Ph. +91 - 9918313426

Administrative / Corporate Office :

> Ph.: 0522-4242035, +91 9044037980 www.sgvti.com

**Authorized Center** 





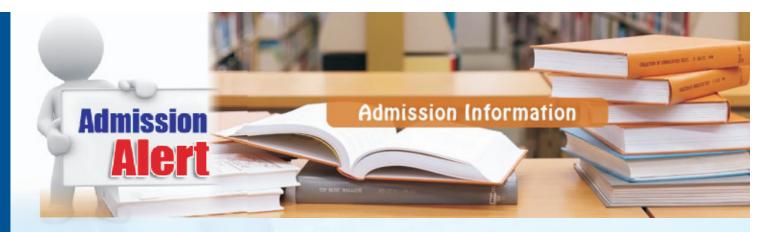
## *Director Message*

Welcome to S.G.V.T.I., where academics and activities never end and the students are moulded as future technocrats and business leaders. The Institute works on the vision to become one of the leading centres of teaching. There Technology through total commitment towards quality education and training. We in still our students with the strength of character, self-confidence technical competence and leadership in management. Further S.G.V.TI. spares no effort to make its curriculum world class and deliver it in the most effective manner. It constantly scans the developments in Technology, Science and in society and tries proactively to meet the challenges. We propagate knowledge to the students with the help of dedicated faculty and world class books of each subject.

"We wish All The Success God Bless You"

Director S.G.V.T.I.





## प्रवेश के नियम व शर्ते

- 1. सभी छात्र / छात्राएं प्रवेश के समय प्रवेशिका में संलग्न आवेदन पत्र को पूर्ण रूप से भरकर उसके साथ अपने समस्त अंक पत्र व प्रमाण पत्र की स्वहस्ताक्षरित प्रति संलग्न करते हुए आवेदन पत्र पर वर्तमान का पासपोर्ट साईज फोटो चस्पा कर स्वहस्ताक्षरित कर निर्धारित केन्द्र पर जमा करेगें।
- 2. पासपोर्ट साईज 4 अन्य फोटोग्राफ एवं चरित्र प्रमाण पत्र भी जमा करना होगा।
- 3. किसी भी प्रकार से छात्र / छात्रा पर अपराधिक आरोप होने पर अथवा अनुशासनहीनता के कारण आवेदन निरस्त किया जा सकता है।
- 4. छात्र / छात्राएं प्रवेश की अन्तिम तिथि एवं शूल्क की जानकारी अपने अध्ययन केन्द्र से प्राप्त कर सकते है निर्धारित दिनांक एवं तिथि तक जमा आवेदन पत्र ही मान्य होगा अथवा विलम्ब शुल्क के साथ निर्धारित तिथि एवं दिनांक तक आवेदन जमा करना होगा। इसके उपरान्त जमा किसी भी प्रकार का आवेदन स्वीकार नहीं किया जायेगा।
- 5. छात्र / छात्रा अतिरिक्त किसी भी प्रकार की जानकारी अथवा सुझाव के लिए www.sgvti.com पर लॉगिन करें।
- 6. सभी छात्र / छात्राएं नर्सरी टीचर्स ट्रेनिंग कोर्स, प्राइमरी टीचर्स ट्रेनिंग कोर्स, नर्सरी प्राइमरी टीचर्स ट्रेनिंग कोर्स, योगा टीचर ट्रेनिंग कोर्स की गुणवत्ता बनाये रखने एवं प्रशिक्षण के उपरान्त बच्चों को उत्तम शिक्षा प्रदान करने के उद्देश्य से नियमित रूप से प्रशिक्षण हेतु निर्धारित केन्द्र पर अध्ययन करने हेतु उपस्थिति दर्ज कराने और पाठ्योजनाफाइल और प्रयोगात्मक फाइल बनाने सहित मौखिक परीक्षा के समय पूरी तैयारी करने के लिए गहन अध्ययन पर ध्यान दें।



**Shree Guru Deo Vocational Training Institute** 



## **Our Course**

Board/Sansthan Duration

Yoga Therapy & Yoga Teacher

SGDYS 1 Year

PG Diploma in Yoga

SGDYS 1 Year

**IGD Bobmay Art** 

Maharastra Govt.

1 Year

DOEACC 'O' Level Course

NIELIT 1 Ye

1 Year

CCC (DOEACC)

NIELIT

3 Month

Fashion Designing Course

SGVTI

1 Year

Diploma in Information Technology

SGVTI

\_ \_ \_ \_ \_

Navasaux Tanahayla Tuainina

3 Month

**Nursery Teacher's Training** 

**SGETTE** 

2 Year

**Primary Teacher's Training** 

**SGETTE** 

2 Year

**Nursery Primary Teacher's Training** 

**SGETTE** 

2 Year

Advance Diploma in Yoga Teacher

**SGDYS** 

2 Year

## Other Course

- Computer Courses (6 Month/ 1 Year)
- Computer Teacher Training (CCT)
- Fashion Designing Courses
- Beautician Course
- Web Designing Course
- O Diploma in Information Technology
- All UGC, DEC, AICTE, NCTE,
- **O** BCI Approved University Courses



O' CCC



B.A., B.Sc, B.Com, M.Com, B. Pharma, D.Pharma, B.B.A., B.C.A., M.B.A., B.Tech, M.Tech, Nursing, M.B.B.S., B.B.S., ITI, ANM, GNM, Ph.D., M.Phill, M.Ed., Hotel Management







#### **COURSE CODE - 01, DURATION - 6 MONTHS**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DCA (Diploma in Computer Application)

- ◆ Basic Fundamental of Computer
  - Evolution of Computer
     Generation, Classification, Introduction of Computer, Number System
- ◆ MS-DOS (Microsoft Disk Operation System) ◆ MS-Windows, WordPad, Notepad.
- MS-Office (MS-Word, MS-Powerpoint, MS-Excel, MS-Access ◆ C/C++
- ◆ Basic Fundamental of Internet

#### **COURSE CODE - 02, DURATION - 6 MONTHS**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DFA (Diploma in Financial Accounts)

- ◆ Basic Fundamental of Computer
  - Evolution of Computer
     Generation, Classification, Introduction of Computer, Number System
- ◆ MS-DOS (Microsoft Disk Operation System)
- ◆ Manual of Accounting
- ◆ MS-Office (MS-Word, MS-Powerpoint, MS-Excel, MS-Access ◆ Tally 7.2/9.0/9.2

MS-Windows, WordPad, Notepad.

Fundamental of Internet

#### **COURSE CODE - 03, DURATION - 6 MONTHS**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DDTP (Diploma in Desk Top Publishing)

- Basic Fundamental of Computer
  - Evolution of Computer
     Generation, Classification, Introduction of Computer, Number System
- MS-DOS

- ◆ Desktop Publishing, Corel Draw, Photoshop, Page Maker
- ◆ MS-Office (MS-Word, MS-Powerpoint, MS-Excel ◆ Basic Fundamental of Internet
- ◆ MS-Windows, WordPad, Notepad.

#### **COURSE CODE - 04, DURATION - 6 MONTHS**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DCH (Diploma in Computer Hardware)

- Basic Fundamental of Computer
- MS DOS
- MS-Windows, MS-Paint, WordPad, Notepad
- Computer Hardware

- ◆ Types of RAM & ROM
- ◆ Power Supply
- Keyboard & Mouse
- ♦ Hard Disk Drives
- ◆ CD ROM/CD writer
- Floppy Disk Drives
- ◆ DVD Drives/Combo Drives ◆ Hardware Trouble Shooting ◆ Installation of Window98, 2000, XP, Window 7,8 ◆ Mother Board
  - Computer Assembling, Disassembling

**COURSE CODE - 05, DURATION - 6 MONTHS** 

Admn. Fee -

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DWD (Diploma in Web Designing)

- ◆ Basic Fundamental of Computer
- ♦ MS-Office (MS-Word, MS-Powerpoint)
- HTML, DHTML, Flash, Dream Weaver
- ◆ Basic Fundamental of Internet
- ◆ Java Script



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04



#### **COURSE CODE - 06, DURATION - 6 MONTHS**



Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## DSD (Diploma in Software Development)

- ♦ Introduction to Information Technology
- Windows
- Foxpro 2 6 for Window (ADBMA)
- ♦ Programming in C++
- Exposure of E-Commerece
- Project

#### **COURSE CODE - 07, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## ADCA (Advance Diploma in Computer Application)

- ◆ Basic Fundamental of Computer
  - Evolution of Computer, Generation
  - ❖ Classification, introduction of Computer, Number System ◆ HTML, DHTML
- MS-DOS
- ◆ MS-Windows, MS-Paint, Notepad, WordPad
- ◆ MS-Office (MS-Word, MS-PowerPoint, MS-Excel, MS-Access)
- DTP, Photoshop, Corel Draw, PageMaker

- ◆ Tally 7.2/9.0/9.2
- Progamming in C Language
- Basic Fundamental of Internet

#### **COURSE CODE - 08, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## DIT (Diploma in Information Technology)

- ◆ Basic Fundamental of Computer
  - Evolution of Computer, Generation
  - Classification, introduction of Computer
  - ❖ Number System
  - Graphical User Interface Environment
- MS-DOS
- MS-Windows, MS-Paint, Notepad, WordPad
- ◆ MS-Office (MS-Word, MS-PowerPoint, MS-Excel, MS-Access)
- ◆ Basic Fundamental of Internet

#### **IInd Sem**

- ◆ Tally 7.2/9.0/9.2
- ◆ Programming in C ◆ Programming in C++
- ◆ HTML, DHTML
- ◆ Iava Core

#### **COURSE CODE - 09, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## ADIT (Advance Diploma in Information Technology)

- Basic Fundamental of Computer
  - Evolution of Computer, Generation
  - Classification, introduction of Computer
- MS-DOS
- ◆ MS-Windows, MS-Paint, Notepad, WordPad
- ◆ MS-Office (MS-Word, MS-Powerpoint, MS-Excel, MS-Access) ◆ HTML
- ◆ Desk Top Publishing (Corel Draw, Photoshop, PageMaker)
- Basic Fundamental of Internet

- **IInd Sem**
- ◆ Tally 7.2/9.0/9.2
- ◆ C (With Data Structure)
- Visual Basic 6.0
- ◆ C++ (With OPP'S)







#### **COURSE CODE - 10, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 5000/

## PGDCA (Post Graduation Diploma in Computer Application)

- ◆ Basic Fundamental of Computer
  - Evolution of Computer, Generation
  - ❖ Classification, Introduction of Computer ◆ Programming in C
  - Number System
- MS-DOS

- ♦ MS-Windows, MS-Paint, Notepad, WordPad
- ◆ MS-Office (MS-Word, MS-Powerpoint, MS-Excel, MS-Access)

#### Presentation on any current topic related to IT Industry

- ❖ Graphical User Interface Environment ◆ Internet (Programming in HTML, DHTML)
  - ◆ Programming in C++ ◆ Java Script ◆ Visual Basic

Note: Only Graduate Students can apply for this Course

#### **COURSE CODE - 11, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 5000/-

#### PGDBA (Post Graduation Diploma in Business Administration)

- Management Concepts
- Organisational Behavior
- Managerial Economics
- ◆ Management Information System
- ♦ Legal Aspects of Business
- ◆ Accounting for Management

- ◆ Production Management
- Marketing Management
- ◆ Human Resource Management
- Financial Management
- Quality Management
- Research Methods in Business

Note: Only Graduate Students can apply for this Course

#### **COURSE CODE - 12, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DWD (Diploma in Web Designing)

- MS-DOS
- ◆ MS-Windows, MS-Paint, Notepad, WordPad ◆ Basic Fundamental of Internet
- ◆ MS-Office (MS-Word, MS-Powerpoint,
- MS-Excel, MS-Access)

 PageMaker, Photoshop, Corel Draw, HTML, Flash

Part III

- ◆ DHTML, Dream Weaver
- Visual Basic 6.0

#### Part IV

- ◆ Foxpro 2.6 with Windows
- Visual Basic 6.0
- Object Oriented Programming in C++
- Programming in C

## Web Design



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06



COURSE CODE - 13, DURATION - 1 Year

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## ADHN (Advance Diploma in Hardware & Networking)

- Fundamental of Computer
- MS-DOS
- MS-Windows-MS-Paint, Notepad, WordPad,

#### **Hardware Support Skills:**

- Fundamental of PC
- Microprocessor
- Memory (ROM, ROM)
- ◆ Motherboard & Power Supply
- ◆ Floppy Disk Drives & CD ROM/CD Writer
- DVD Drives/ Combo Drives
- ◆ I/O Ports and Devices & Keyboard & Mouse
- Operating System
- ◆ Software & Operating System Installation & Filed System ◆ Networking Trouble Shooting

- **Networking Supporting Skills**
- Overview of Networking
- Overview of Networking Component
- Networking Hardware
- Notwork Topologies
- Ethernet Card
- Repeaters & Hub
- Switches & Routers
- Networks Cables Networking
- ◆ TCP/IP & IP Address
- Networking with Window XP
- ◆ Software Trouble Shooting

Programming in C++

◆ Visual Basic 6.0

PageMaker, Photoshop, Corel Draw

◆ HTML, DHTML, Front Page, Java

◆ Basic Fundamental of Internet

#### **COURSE CODE - 14, DURATION - 2 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 2500/-

## CTT (Computer Teacher Training)

- ◆ Basic Fundamental of Computer
  - Evolution of Computer, Generation
  - ❖ Classification, Introduction of Computer Number System ◆ Foxpro 2.6 For Window
  - Graphical User Interface Environment
- ◆ MS-DOS
- ◆ MS-Window, MS-Paint, Notepad, WordPad
- MS-Office (MS-Word, MS-Powerpoint, MS-Excel, MS Access)
- ◆ Tally 7.2, 9.0
- Note: Three Months Training after the Completion of Course.
  - \*All Diploma courses are valid for Lateral Entry as (BCA, B.Sc.-IT/CS, M.Sc. IT/CS) (Varies, UGC Recognized University)

**COURSE CODE - 15, DURATION - 1 Year** 

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 2500/-

## DCAD (Diploma in Computer Aided Design)

- Introduction To Cad Industry
- ◆ 2d, 3d Modeling Concepts in Autocad
- Annotations & Dimensions
- Layers, Drawing Settings
- Orthographic Drawing, Isometric Drawings
   Working with a Team, Layout Management
- ◆ Perspective Drawings, Editing The Drawings ◆ Scale Setting, Plotting, Import & Export
- ◆ Viewpoint & UCS, Wireframe Modeling & Editing
- Solid, Mesh, Surface (Modeling & Editing)
- Materials, Lights & Rendering, Working With Images
- ◆ Selection Methods, Presenting The Project





**COURSE CODE - 16, DURATION - 1 Year** 

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## ADFD (Advance Diploma in Fashion Designing)

#### Part I

- ◆ Port Folio-Basic Designing
- Design Ideas-Embordidery Stitches
- Sketching-drafting
- Tie & Die
- Saree, Nighty-two Baby Garments
- Lehnga, Shirts Theory Slack and Folder

#### Part II

- ◆ Sketching of dresses
- Pattern Slay Out
- Design Idea
- Different Mediums of Shading
- ◆ Garments Construction & **Embroidery**
- ◆ Textile Designing
- Fashion Designing
- Embroidery of States
- Printing of Color
- ◆ Colors

#### **COURSE CODE - 17, DURATION - 6 Mohths**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DFD (Diploma in Fashion Designing)

#### Part I

- ◆ Basic Concept of Fashion designing ◆ Terminology of Fashion
- ◆ Basic Concept of Fashion Sketching ◆ Drafting and Pattern Making
- Designing of Kids Wear
- ◆ Garments Construction Technique

- Projecting Work, Workshop Training



## TEXTILE

**COURSE CODE - 18, DURATION - 1 Year** 

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## ADTD (Advance Diploma in Textile designing)

- **Elements of Design**
- Yarn Craft
- Nature Study In Still Life
- Color. Composition
- ◆ Indian Traditional Design
- ♦ History of Textile
- ◆ Fabric Science
- Dyeing & Printing
- Dissertation
- ◆ Fashion Illustrations
- ◆ Surface Ornamentations
- Design Collections
- Design Projects On Dress materials, Home Furnishing

## **COURSE CODE - 19, DURATION - 6 Months**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## DTD (Diploma in Textile Designing)

- ◆ Nature Study N Still Life
- ◆ Basic Design
- ◆ Color Composition
- ◆ Indian Traditional Design
- History of Textile
- Textile Science
- Dyeing & Printing
- ◆ Design Collection





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#### **COURSE CODE - 20, DURATION - 6 Months**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DID (Diploma in Interior Designing)

- Drafting
- Graphics Presentation
- ◆ Furniture Design
- ◆ Basic Building Construction
- History of Indian Architecture
- Display
- **Interior Design**
- **Projects**
- ◆ Site Visits, Practical



#### **COURSE CODE - 21, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Interior Design

Exam Fee 1500/-

#### ADID (Advance Diploma in Interior Designing)

- Drafting
- **Graphic Presentation**
- Furniture Design
- **♦** Estimation
- **Projects**
- Market Analysis
- ◆ Basic Building Construction
- Display
- ◆ History of Indian Architecture
- Portfolios
- ◆ Site Visits Practical
- Design Projects On Dress Materials, Home Funrnishing.
- **COURSE CODE 22, DURATION 6 Months**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DIB (Diploma in Beautician)

- ◆ Threading
- Face Pack
- ◆ Simple Makeup
- ◆ Hair Styles
- Cutting

- Facial
- ▶ Types of Skin
- ◆ Light Makeup
- Rolar Setting
- Trimming
- Light U
- Lazer
- Bridel Makeup
- Reception Makeup
- Deep U

**Advance Graphic Presentation** 

Advance Furniture Design

- Step Cut
- ◆ Lazer With Step
- Home Made Bleach

#### **COURSE CODE - 23, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## ADB (Advance Diploma in Beautician)

- Threading
- Home Made Bleach
- Beaching
- Facial
- Types of Skin
- Engagement Makeup
- Type of Hair
- Cutting
- Deep U
- Bridal Makeup
- ♦ Short Blunt
- Mushroom Cut
- Deluxe Pedicure Manicure
- - Manicure

- Hair Styles
- Dandruff Treatment
- Bridal Liquid Bindi
- Reception
- Trimming
- ◆ Lazer
- Lazer with Step
- ◆ Light Makeup
- ◆ Stage Makeup
- ◆ Structure of Hair
- Rolar Setting
- Pressing
- Saree Wearing (all)
- Mehandi

www.savti.com



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- ♦ Scalp Massage
- ♦ Highlighting Colouring
- ◆ Nail Art
- ◆ Pre Bridal Makeup
- ◆ Presentation & Reception
- Waxing
- ◆ Face Pack (25 Type)
- ◆ Simple Makeup
- ◆ Reception Makeup
- ♦ Heena

- ♦ Boy Cut
- Pedicure
- ◆ Powder
- ◆ Face Pack Theory
- Light U
- ♦ Step Cut
- ♦ Blunt
- Veg Cut

#### **COURSE CODE - 24, DURATION - 1 Year**

Admn. Fee

Tution Fee

( Assin. Fee

Exam Fee 1500/-

## DIP (Diploma in Photography)

- ◆ Portraiture
- Product Photography
- ◆ Dark room practice, enlarging
- Photography, toning
- ◆ Creative & Construction Photography
- ◆ Bromide Printing
- ◆ Advertising / Architectural Photography
- ◆ Indoor/Outdoor Photography
- ◆ Computer Graphics
- Digital Images
- ♦ History of Photography
- ◆ Tools and Equipment
- ◆ Camera: Types and uses
- ◆ Lenses and their proper use

- ◆ Technical aspects of lens optics
- ◆ Types of films and behavioral studies
- Colour photography
- ◆ Colour temperature and its effects
- Colour harmony, balance and contrast
- ◆ Colour reversal films, processing, defects & remedies
- ◆ Developing colour films, negatives and remedies
- ◆ Care for slides, negatives materials

#### **Carrier Opportunities**

- Photo Journalism
- ◆ Advertising agencies
- ◆ Print media
- ◆ Event management companies
- Nature photography

#### **COURSE CODE - 25, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## DYT (Diploma in Yoga Therapy)

- Asanas, Pranayama
- Kriyas, Bandhas and Mudras
- ◆ Yogic theraphy, Moderan Psychology
- ◆ Meditation Techniques

- ♦ Human Body System, Pranayama
- ◆ Yoga & Mental Health
- ◆ Project in Therapeutic Research
- Practical

## **COURSE CODE - 26, DURATION - 6 Months**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## DIJ (Diploma in Journalism)

- ◆ Communication and Mass communication. Concept and Process
- ♦ History of Communication Media, Introduction to Journalism
- ◆ Indian State and Democratic Policy
- ◆ Indian Business and Economics, Media and Cultural Studies.
- ♦ It and online Journalism, Reporting and Editing for Print etc.





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#### **COURSE CODE - 27, DURATION - 6 Months**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DCWE (Diploma in Creative Writing in English)

- General Principals of writing, project
- Feature writing, short story

- ◆ Writing for media: Radio and Television
- Writing Poetry

#### **COURSE CODE - 28, DURATION - 6 Months**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## DRJ (Diploma in Radio Jockey)

- ◆ Introduction to FM Radio, Prerequisites of Radio Jockeying
- Pronunciation, Diction & Accentual Patterns Voice Modulation in English, Hindi 8
- ◆ Urdu organizational Structural of an FM Radio Station
- ◆ Radio Formats, Radio Scripting and Copy Writing
- Radio Programming, Radio Production, Music Scheduling
- Productions of Special Shows, Jingles Promos and Ads. Studies Interviewing
- ◆ Jockeying of Special Events Performance
- Appraisal Marking of own demo CD career concealing

#### **COURSE CODE - 29, DURATION - 3 Months**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## CSEPD (Certificate Spoken English & Personality Development)

#### Spoken English

- ◆ Extensive Vocabulary
- Course concetrates on the areas that interest students ◆ Stress Management
- ◆ Adjustable Content
- Presentation Skills
- Real World Conversation
- ◆ Grammer Sessions to Puzzles
- Evaluating the gain pronunciation
- ◆ Discussion to gain insight into current topics/affairs.
- **Note: 15 Min. Telephonic Interview is compulsory** ◆ How to dress up appropriately

#### **Personality Development**

- Motivation
- ◆ Time Management
- Facing interview panel
- Appropriate body language
- ◆ Tips to perfect presentation Dos & Don'ts in Interview
- ◆ Daily quotations



#### **COURSE CODE - 30, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DBM (Diploma in Business Management)

- ♦ Management Functions and Behavior
- Management of Human Resources
- ◆ Accounting & Finance for Managers
- Marketing for Managers
- ◆ Information Systems for Managers
- ◆ Quantitative Analysis or Managerial Applications
- Managerial Economics
- ◆ Strategic Management
- ◆ Research Methodology for Management Decisions

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**COURSE CODE - 31, DURATION - 1 Year** 

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## DRM (Diploma in Retail Management)

- Financial and Management Accounting
- **Managerial Economics**
- Organizational Behaviour & Management Process Overview of Retailing & Retail Formats
- Computer Application in Management
- **Business Environment**
- Research Methodology & Quantitative Techniques
- Management Information System
- Strategic Management
- ◆ Retail Strategies
- Retail Organization and Managing Retail Personnel

#### **COURSE CODE - 32, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DREM (Diploma in Real Estate Management)

- ◆ Introduction to Real Estate Management
- Ethics of Real Estate Manager
- Site Management
- Property Maintenance & Risk Management
- Marketing and Leasing

- ◆ Real Estate Investment and World Real Estate Market
- Relationship Management
- ◆ HR Essentials for Real Estate Management
- ◆ Financial Operations and Assets Management
- ◆ Real Estate Financing and Valuation

#### **COURSE CODE - 33, DURATION - 3 Months**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## CMRC (Certificate in Mobile Repairing Course-Software & Hardware)

## सर्टिफिकेट इन मोबाइल रिपेयरिंग कोर्स (साफ्टवेयर व हार्डवेयर)

12

- बेसिक इलेक्ट्रानिक एवं पावर सप्लाई व मोबाइल चार्जर तथा बैट्री से संबंधित जानकारी (एनलॉग व डिजिटल मीटर के द्वारा कम्पोनेट्स की चैकिंग व पहचान।
- मोबाइल फोन की व्याख्या, कार्य प्रणाली एवं मोबाइल फोन का उपयोग व सिम का पूरा विवरण।
- मोबाइल का ब्लाक डायग्राम, स्टेपवाइज टेस्टिंग सर्किट विवरण, वोल्टेज नापना व दोष व निवारण।
- मोबाइल हार्डवेयर प्रेक्टिकल (चिप IC निकालना लगाना एवं VGA डाईमेिकंग)।
- ◆ B/W, कलर व कैमरा मल्टीमीडिया व N सीरीज मोबाइल विवरण एवं साफ्टवेयर का दोष तथा निवारण (सिक्योरिटी कोड, सिम ब्लाक, अन रजिस्टर्ड सिम, अनलॉक कोड इत्यादि।
- ◆ मोबाइल फोन पर वाल पेपर, स्क्रीन सेवर, गेम रिंगटोन, MP3 MP4 गाने व पिक्चर आदि लोड करना।
- मोबाइल फोन पर फ्लेसिंग, लैकिंग व अनलैकिंग करना।
- ◆ CDMA फोन का लैकिंग व अनलैकिंग तथा रिपेयरिंग।
- ब्लूट्रथ, सिम रीडर कार्ड रीडर पेन ड्राइव का प्रयोग।
- थ्रीजी व थ्रीडी मोबाइल की पूर्ण जानकारी।
- अत्याधुनिक सॉफ्टवेयरों की जानकारी व प्रयोग विधि कनवर्टर सॉफ्टवेयरों की प्रेक्टिकल जानकारी।







#### COURSE CODE - 34, DURATION - 1 Year

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DRA (डिप्लोमा इन रेफ्रीजिरेशन एण्ड एयर कंडीशनर कोर्स)

- बेसिक इलेक्टानिक व इलेक्ट्रानिक एवं कम्पोनेन्ट थ्योरी, चेकिन स्टेवलाइजर थ्योरी एवं प्रेक्टिकल आटोमेटिक कन्ट्रोल एवं कम्प्रेशर थ्योरी चेकिंग एवं प्रेक्टिकल। 🔷 आटोमोबाइल एयरकंडीशन (कार ए.सी.) की रिपायरिंग
- रेफ्रिजरेटर (फ्रिज) को थ्योरी एवं रिपेयरिंग तथा गैस चारिजंग।
- रूम एयर कंडीशनर की वायरिंग एवं गैस चार्जिंग तथा रिपेयरिंग।
- रूम एयर कन्डीशर की थ्योरी एवं असेम्बलिंग असेम्बलिंग।
- स्पिलस्ट एयरकंडीशनर की थ्योरी, वायरिंग एवं गैस चार्जिंग व रिपेयरिंग।
- कोल्ड स्टोर थ्योरी एवं टेबल फैन कुलर पम्प बाइडिंग व रिपेयरिंग।

- आइस प्लान्ट थ्योरी एवं सीलिंग फैन बाइडिंग व रिपेयरिंग।
- एवं गैस चार्जिंग व रिपेयरिंग।
- वाटर कुलर थ्योरी एवं गैस चार्जिंग व रिपेयरिंग।
- वाशिंग मशीन की रिपेयरिंग।
- रेलवे एयर कंडीशनर की सिधान्तिक रिपेयरिंग, कूलर,
- फैन, मिक्सी एवं कम्प्रेशर वाइडिंग।

#### **COURSE CODE - 35, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DEE (डिप्लोमा इन इलेक्ट्रिनिक इक्विपमेन्ट) Electrician

- घरेलू वायरिंग, मीटर इन्सटालेशन एवं ओवर लोर्ड प्रोटेक्शन।
- वोल्टेज स्टेबलाइजर रिपेयरिंग, ट् वे स्विच एवं चेन्ज ओवर लगाना।
- जेनरेटर द्वारा विद्युत विवरण व्यवस्था, एसिड बैटरी मेन्टेनेन्स।
- सजावटी प्रकाश व्यवस्था, फ्लैशर, मोटर स्टोर्टर का कार्य एवं कनेक्शन। 🔷 रेक्टीफायर एवं रिले का उपयोग।
- ओपन एण्ड अण्डरग्राउण्ड कामिश्चिल वायिरंग, लाइन फाल्ट निकालना।
- घरेलु विद्युत उपकरणों की रिपेयरिंग एवं वार्ड फिटिंग।
- इमरजेन्सी एण्ड इन्वेटर लाइट इस्टालेशन एण्ड रिपेयरिंग।

  - ♦ टेबुल फैन, सिलिंग फैन, सक्फास्ट फैन, वाटर पम्प वाइडिंग।

#### **COURSE CODE - 36, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DEEs (डिप्लोमा इन इलेक्ट्रिनिक्स इक्यूपमेंट्स) Electrician

- बेसिक इलेक्ट्रानिक थ्योरी एवं कम्पोनेन्ट, चैकिंग टेप, रिकार्डर
- थ्योरी एवं पेक्टिकल (फाल्ट फान्डिंग)।
- स्टीरियो एवं एम्पलीफायर थ्योरी एवं प्रेक्टिकल (फाल्ट फाइन्डिंग)
- ◆ CD व DVD थ्योरी एवं सर्किट अध्यान।
- ◆ CD व DVD रिपेरिंग प्रोक्टिकली फाल्ट फाइन्डिंग (चिप लेवल)।
- ♦ इन्वर्टर/UPS एवं स्टेबलाइजर थ्योरी सर्किट अध्ययन रिपेयरिंग प्रेक्टिकल।
- ब्लैक/व्हाईट टेलीविजन थ्योरी एवं रिपेयरिंग फाल्ट फाइन्डिंग प्रोक्टिकल। ◆ DTH स्टॉलेन्शनल
- कलर टेलीविजन थ्योरी (CRT, LCD)।
- कलर टेलीविजन रिपेयरिंग प्रोक्टिकल।

## **COURSE CODE - 37, DURATION - 3 Months**



**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## CARM (सार्टिफिकेट इन AC रिपेयरिंग एण्ड मेन्टीनेन्स कोर्स)

🔷 बेसिक इलेक्ट्किल्स, विन्डो टाइप, स्पिलिट टाइप AC का सिद्धान्तिक कार्य प्रणाली/विन्डो AC की फाल्ट फाईन्डिंग विन्डो AC का मेर्न्टीनेन्स विधि एवं गैस चार्जिंग।

**COURSE CODE - 38, DURATION - 3 Months** 

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## CTCDR (सार्टिफिकेट इन कलर टीवी, CD & DVD रिपेयरिंग कोर्स)

🔷 कलर TV ब्लाक डायग्राम एवं सर्किट स्टडी। कलर TV रिपयेरिंग। (फाल्ट फाईन्डिंग) CD प्लेयर एण्ड DVD रिपेयरिंग।

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#### **COURSE CODE - 39, DURATION - 3 Months**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## CARW (सार्टिफिकेट इन आर्क एवं आर्गन वेल्डर कोर्स)

- ♦ टुंर्ड परिचय ♦ सुरक्षा व सावधानियाँ ♦ वेल्डिंग शाप टुल्स ♦ वेल्डिंग मशीन की रख-रखाव व मेन्टेनेस
- ♦ वेल्डिंग क्रियायें और उनका वर्गीकरण ♦ वेल्ड जोड़ों के प्रकार व उनकी तैयारी ♦ वेल्डिंग राड के प्रकार तथा उनका वर्गीकरण
- ♦ वेल्डिंग पोजीशन 1G ♦ 2G ♦ 3G और 4G पाईप और प्लेट ♦ आर्गन वेल्डिंग शाप टुल्स ♦ वेल्डिंग मशीन की रख रखाव व मेन्टेनेन्स
- ♦ आर्गन वेल्डिंग क्रियाये और उनका वर्गीकरण ♦ आर्गन वेल्ड ♦ गैस का प्रयोग तथा रख-रखाव ♦ वेल्डिंग पोजीशन 1G♦ 2G ♦ 3G ♦ 4G
- ♦ 5G ♦ 6G और 6GR, 1F ♦ 2F ♦ 3F पाईप और प्लेट।

#### **COURSE CODE - 40, DURATION - 3 Months**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## CISR (सार्टिफिकेट इन इर्न्वटर, स्टेपलाइजर, रिपयरिंग कोर्स)

♦ ऑटोमैटिक ऑटोकट स्टेबलाइजर रिपेयरिंग ♦ साधारण इमरजेन्सी लाइट रिपेयरिंग। इन्वर्टर फाल्ट ♦ फाइन्डिंग ♦ इंस्टालेशन टेकनीक।

#### **COURSE CODE - 41, DURATION - 3 Months**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## CFMW (सार्टिफिकेट इन पंखा, मोटर एण्ड वाटर पम्प, वाइन्डिंग कोर्स)

♦ टेबुल फैन ♦ सिलिंग फैन वाइन्डिंग एण्ड रिपेरिंग। एक्जास्ट फैन

🔷 सेन्ट्रीफ्यूगल (टुल्लू टाइप) रिपेयरिंग।

कूलर पम्प वाइडिंग एण्ड रिपेयरिंग
 ◆ वाटर पम्प वाइन्डिंग

#### **COURSE CODE - 42, DURATION - 3 Months**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1000/-

## CIF (सार्टिफिकेट इन फिटर)

- ♦ विभिन्न प्रकार के पुर्जों को हाथ द्वारा तैयार करना ♦ मशीनों के तैयार पुर्जों को सेट करना ♦ पुरानी मशीनों की रिपेयरिंग करना
- ♦ मशीनों के तैयार पुर्जों की डीलिंग करना ♦ डाई स्टॉक बनाना ♦ डाई और टैप द्वारा चुड़ी बनाना ♦ मशीनों के पुर्जों को बैलिंग करके सेट करना।

#### **COURSE CODE - 43, DURATION - 3 Months**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## CPCF (सार्टिफिकेट इन पलम्बर (सिनेट्री फिटिंग) )

- ◆ P.P.R. तथा G.I. पाइप फिटिंग ◆ शावर ◆ गीजर ◆ टोटी ◆ वाटर ◆ मिक्चर ◆ सिस्टर्न
- ♦ वाटर टंकी फिटिंग ♦ पम्प ♦ वाटर ♦ मीटर ♦ पाइप लाइन में लीकेज व दोष दुर करना इत्यादि।

#### **COURSE CODE - 44, DURATION - 3 Months**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## CAW (सार्टिफिकेट इन आर्क बेल्डर कोर्स)

- 🔷 ट्रेड परिचय सुरक्षा व सावधानियाँ 🔷 बेल्डिंग शॉप टूल्स 🔷 वेल्डिंग मशीन की रख-रखाव व मेन्टेनेन्स 🕈 वेल्डिंग क्रियाऐं और उनका वर्गीकरण
- ♦ वेल्ड जोड़ों के प्रकार व उनकी तैयारी ♦ वेल्डिंग राड के प्रकार तथा उनका वर्गीकरण ♦ वेल्डिंग पोजीशन 1G ♦ 2G ♦ 3G और पाईप और 4G प्लेट और प्लेट।







#### **COURSE CODE - 45, DURATION - 6 Months**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1000/-

## DDD (Diploma in Dress Designing)

- छः रूमाल
- छः प्रकार के टांके
- शमीज (सादा)
- बाबा सृट
- स्कर्ट (सादा व बाक्स प्लेट)
- टॉप (बन्द)
- ब्लाउज
- सादा सलवार

- पायजामा (सादा)
- 🔷 तिकये का कवर
- फ्रॉक (बेबी)
- पेटीकोट (चार कली)
- बैल्ट वाली सलवार
- लेड़ीज सूट (सादा)
- गाऊन

#### **COURSE CODE - 46, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

गोल गले वाली श्रमीज

सादा व ब्लाउज

बेल बॉटम टॉप

## ADDD (Advance Diploma in Dress Desinning)

- तिकये का कवर हिप टाईप शर्ट
- अलीगढ़ कट पायजामी
- 🔷 टी-शर्ट
- चार कली का पेटीकोट 🔷 नेहरू कुर्ता
- 🔷 लेड़ीज कुर्ता
- बच्चों का नाईट सुट

🔷 बॉडी कट ब्लाउज

- छ: कली का पेटीकोट 🔷 बेल्टिड निक्कर
- सादा बेबी शमीज
  - बेल्ट वाली सलवार
- डास्टर कोट
- योक फ्राक
- रंग्लन स्लीव ब्लाउज

🔷 बॉयल सुट

- 1½ मीटर वाली सलवार
   ★ स्पोटिंग ब्लाउज फ्रिल वाला अन्डरिवयर

- 2 मीटर वाली सलवार
- सादा झबला
- पैरलर पायजामा
- लेड़ीज नाईट सुट
- लेडीज कमीज
- ढाई मीटर वाली सलवार
- सादा मैक्सी
- सादा पायजामा
- ♦ जैन्टस चुड़ीदार पायजामा ♦ बंगाली कुर्ता

- बच्चों का कोट
- 🔷 बैल्टिड़ पैंट बैल बाअमद्ध 🔷 जैन्टस शर्ट ओपन
- स्टैप वाली शमीज
- वन पीस निक्कर
- मेग्यर स्लीव ब्लाउज
- ऐलन स्लीव झबला
- प्लेन फ्राक
- पैन्ट कट पायजामा
- चुन्नर वाला गरारा

Salwar Bootom, Frocks, Necks Darts, Sourts Shirts Cushions, Nightys

**COURSE CODE - 47, DURATION - 1 Year** 

Different Types of: Tucks, Seams, Pleats, Quilting, Pockets Cuffs, Yokes, Collors Sleaves,

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DACT (Diploma in Cutting & Tailoring)

- 25 रूमाल
- तिकए का कवर
- जांघिया (सादा)
- कोम्बिनेशन सुट
- जांघिया (लास्टिक)
- लेडीज कमीज
- छ: कली का पेटीकोट 🔷 ढाई मीटर वाली सलवार
- चार कली का पेटीकोट 🔷 वन पीस फ्रांक
- सादा शमीज
- 🔺 योग फ्राक
- फ्रिल वाला अन्डरवियर 🔷 प्लेन फ्रोक
- सादा झबला
- कली वाली फ्रांक
- मेग्यर झबला
- 🔷 पेंटी सट
- 🔷 आम्ब्रेला फ्राक
- 🔷 स्लेक्स

- ♦ जीन सूट
- सपोर्टिंग ब्लाउज
- टी शर्ट
- चुन्नर वाला गरारा
- ♦ बच्चों का नाइट सुट
- गोल गले वाली शमीज
- स्टैप वाली शमीज
- सादा ब्लाउज
- बॉडी कट ब्लाउज
- रेग्लन स्लीव ब्लाउज

- हिप टाईट शर्ट
- लेड़ीज कुर्ता
- ♦ (1) मीटर वाली सलवार
- (2) मीटर वाली सलवार
- बेल्ट वाली सलवार
- पैरलर पयजामा
- बैल्ट-बाटम
- 🔷 लेड़ीज नाईट सट
- सादा मैक्सी
- नाईटी
- कलीदार मैक्सी
- योक वाली मैक्सी

- सादा पायजामा
- पैन्ट कट पायजामा
- नेहरू कुर्ता
- बंगाली कुर्ता
- जेन्टस नाईट सृट
- बुश शर्ट
- बैल्टिड नेक्कर
- जैन्म शर्ट
- 🔷 अप्रैन
- विभिन्न प्रकार की बांहे
- विभिन्न प्रकार की जेवें।
- Theory
- Layout







#### **COURSE CODE - 48, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DIC (Diploma in Carpentry)

- ◆ Introduction to Carpentry
- ◆ Timber
- **♦** Carpentry Tools
- ◆ Basic Drawing And Calculations
- ◆ Work and working procedure

- ♦ Joints in carpentry works
- ◆ Nails, Screws and Other Materials
- ◆ Finishing Work
- **♦** Cost Estimation

#### **COURSE CODE - 49, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DSET (Diploma in Solar Energy Technician)

- ◆ Basic Principles in solar Technology
- Solar Cookers
- ◆ Domestic & Industrial Water Heaters
- Solar Dryer

- ♦ Solar Distillation
- ◆ Solar Photovoltaic Lighting System
- ◆ Solar Water Pumping

#### **COURSE CODE - 50, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DBET (Diploma in Biogas Energy Technician)

- ♦ Biogas Generation Process
- ◆ Generation
- ◆ Types of Biogas Plants

- ◆ Testing of Biogas plant
- ◆ Fault Finding and Repair of Biogas plants

#### **COURSE CODE - 51, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DPP (Diploma in Plant Protection)

- ◆ Study the characteristics of Plant Pathogens. Nature of diseases introduced by pathogenic and physiogenic diseases.
- ◆ Study the important diseases affecting agricultural and horticultural crops. Acquire the knowledge of diseases management methods

#### **COURSE CODE - 52, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## DWMCP (Diploma in Water Management of Crop Production)

- ◆ Understand the soil-water-plant relationship in increasing the yield of crops.

  Know the time for scheduling irrigation to crops to reduce wastage of irrigation water.
- Estimate the quantity of irrigation water required in each irrigation.

  Suitable methods of irrigation for increasing irrigation efficiency for greater production of crops.





#### **COURSE CODE - 53, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DFCM (Diploma in Furniture and Cabinet Making)

- ◆ Carpentry is one of the oldest craft and has been in vogue from time immemorial. After going through this course the students will be able to
- ◆ Identify and select the right type of wood for various applications.

  Manufacture the required dimensional tolerance, articles of furniture & cabinets for commercial use.

#### **COURSE CODE - 54, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DEP (Diploma in Electro-Plating)

- Corrosion
- ◆ Electro-chemistry
- Electro-plating
- Metal Surface preparation and cleaning -Chemical cleaning
- Metal Surface preparation and cleaning Mechanical cleaning
- ◆ Electro-plating Sequences, Electroplating on Plastices Electro-plating Equipment, Major defects in plating Safety precautions in Electro-plating
- ◆ Metal Surface preparation and cleaning Salt bath cleaning

#### **COURSE CODE - 55, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DIHK (Diploma in House Keeping)

- ◆ Importance of House keeping department. Organization chart and functions of House keeping.
- ◆ Personal grooming and etiquette. Cleaning, cleaning material and equipment.
- ◆ Laundry in a house keeping unit. Requirements, types, maintenance and distribution of linen.
- Personal hygiene and clothing. Collection and disposal of wastes.
- Elemens and principles of Art. Colour and its using different rooms.
- ◆ Flower arrangement, floor decoration and indoor plants.
- Maintenance of premises, Pest control and eradication .
- ◆ Environmental hygiene and sanitation. Record keeping.

#### **COURSE CODE - 56, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DICM (Diploma in Catering Management)

- ◆ It is becoming common for people to go out for a dinner or a snack. The roadsides are dotted by dhabas serving hot, wholesome meals. In order to cater to this growing business of catering.
- After going through this course, you will be able to
- ◆ Famila rise with the basics of food science, impress upon them the importance of hygiene, acquaint with the various service styles, set up and manage your own catering unit.









#### **COURSE CODE - 57, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DPCM (Diploma in Play Centre Management)

- ◆ Good childcare facilities for young, non school going children has become a must as more and more young mothers have started working. Such facilities not only take physical care of the children but also look after the mental or cognitive needs of the children under their care.
- ◆ After going through this course the student will be able to :
- ◆ Develop an understanding of development of a child, have knowledge of nutritional needs of children Develop an understanding of creative needs of children, develop entrepreneurial skill in setting up and running a child care centre.

#### **COURSE CODE - 58, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## DHFOO (Diploma in Hotel Front Office Operations)

- ◆ Hence there is a growing demand for trained persons who are able to perform the basic front office operations in a hotel, efficiently.
- ◆ After going through this course, the student will be able to :
- ♦ Acquaint with various categories of hotels, acquaint with various departments of a hotel.
- ◆ Develop a sense of work ethics. Develop a pleasing manner while dealing with the customers.

#### **COURSE CODE - 59, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

#### DPF (Diploma in Poultry Farming)

- ◆ Poultry production in India, Biology of Fowl, Classification of Poultry Breeding, Principle of Poultry Breeding, Incubation Practices, Systems of Rearing Poultry, Housing and Equipments, Management of Chicks, Management of Growers, Management of Layer.
- ◆ Management of Breeding stock, Management of Broilers, Fundamentals of Poultry Nutrition, Feeding of Poultry, Processing and Preservation of eggs, Processing and Preservation of Poultry Meat, Diseases of Poultry, Prevention and Control and Poultry Diseases, Commercial Poultry Operation.

#### **COURSE CODE - 60, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## DSFM (Diploma in Soil and Fertilizer Management)

- ◆ Soil is an important natural resource which forms a basis for agriculture. For efficient management of this soil, fundamental knowledge about soil, its behavior and its influence on crop growth is required. Fertilizers and manures are used to supply plant nutrients. It is very important to learn about fertilizers
- and manures.

After going through this course, you will be able to.

Know the process of soil formation, different types of soils, properties, and related problems.

To know the role of nutrients and fertilizers and the effect on soil and crops.

To determine and detect the soil problems.





#### COURSE CODE - 61, DURATION - 1 Year

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DSLM (Diploma in School Leadership and Management)

- ◆ Head Teacher as a school leader
- ◆ Human Resource Development
- Managing Teaching Learning
- ◆ School Governance and Financial Management
- ◆ Leadership for Better School

#### **COURSE CODE - 62, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DLM (Diploma in Library Management)

- ◆ Library Organisation and Management
- ◆ Reference Service and Document Bibliography
- Organisation of Library Materials

- **♦** Library Classification
- ◆ Library Cataloguing

Computer Basics & Application

#### **COURSE CODE - 63, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DDP (Diploma in Drawing and Painting)

- ◆ Elements of Painting
- Principles of Composition
- Medium and Techniques Medium
- ◆ Indian Folk Art
- ◆ Creative Designing
- Still Life Painting

- ◆ Primitive art with reference to Indian
- Planting
- ◆ Buddhist Art: (Buddha Period)
- ◆ Medieval Art (Medieval Period)
- ◆ Rajasthan Style

#### **COURSE CODE - 64, DURATION - 2 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### ADDP (Advance Diploma in Drawing and Painting)

- ♦ Elements of Painting, Principles of Composition
- ◆ Medium and Techniques Medium
- ◆ Indian Folk Art, Creative Designing
- ◆ Still Life Painting
- Primitive art with reference to Indian Painting
- ◆ Buddhist Art : (Buddha Period)
- ◆ Medieval Art (Medieval Period)
- ◆ Rajasthan Style

- ◆ Copy from Old Masters (One figure composition)
- ◆ Cast Study Bust/Antique/Life
- ◆ Simple Study, Philosophy of Art
- ◆ Modern Art in Indian Painting
- ◆ Contemporary Indian Painting after Independence
- up present age, Pictorial composition
- ◆ Portrait Study (Coloured)

Note : Diploma in Drawing and Painting / IGD Bombay Art Course किये हुए Students Direct 2nd Year में प्रवेश ले सकते है।

#### **COURSE CODE - 65, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DHM (Diploma in Hotel Management)

- ◆ Front Office & House Keeping Operations
- ◆ Hotel French
- Tourism Principles & Practice
   श्री गुरूदेव महर्षि दयानन्द एजूकेशन सोसाइटी दिल्ली द्वारा संचालित
   Shree Guru Deo Vocational Training Institute
- ◆ Tourism Transport Operations
- ◆ Tourism Marketing





COURSE CODE - 67, DURATION - 1 Year

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DFSM (Diploma in Fire Safety Management)

- **Professional Communication**
- Safety Management
- History of Fire Service

- Fire Control Technology
- Hazards in work place **Internship & Training**

#### **COURSE CODE - 68, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DISM (Diploma in Industrial Safety Management)

- ◆ Professional Communication
- Safety Management
- ◆ Height Pressure Operations, Safety Education and Training & Inspection
- Safety in work plants
- Hazards in work place
- Internship & Training

#### **COURSE CODE - 69, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DMPHW (Diploma in Multi Purpose Health Worker)

- ◆ Anatomy & Physiology
- Maternal & Child Health Service & Immunisation ◆ Practical Communiation Skills, Health Education, Health
- Statistics
- ◆ Introduction to Public health Primary Health Care ◆ Basic Medicines and Treatment of Minor Ailments

#### **COURSE CODE - 70, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## DLM (Diploma in Logistic Management)

- ◆ Principles and Practices of Management
- Logistics Management
- ◆ Import Export Policy

- Physical Distribution & Supply Chain Management
- Statistical & Quantitative Methods
- ◆ Computer Awareness

#### **COURSE CODE - 71, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DHLT (Diploma in Hindi Language Teacher)

20

- Methods of Teaching
- Principles of Education
- **Educational and Development Psychology**
- **Elements of Linguistics**
- Hindi Structure and Its Gn

- Prose and Poetry
- History of Hindi Literature
- Practical





**COURSE CODE - 72, DURATION - 1 Year** 

Admn. Fee

**Tution Fee** 

Assin. Fee

◆ Natural Resources Management

Exam Fee 1500/-

#### DRD (Diploma in Rural Development)

- ◆ Communication and Rural Development
- ◆ Human Resource Development in Rural Sector ◆ Environmental Management
- ◆ Rural Development Planning & Management ◆ Self Help Groups and Women Empowerment

#### **COURSE CODE - 73, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DNM (Diploma in NGO Management)

- ◆ Concepts and Functions of NGO
- ◆ Administration of NGOs
- ◆ NGOs, Co-ordinating Agencies, Funding **Agencies and Schemes**
- Social Work and Developmental Administration ◆ Dissertation / Project Report
- Foundations of Sociology and NGO

- ◆ Managerial Communication Skill and Development
- Research Methodology
- ◆ Public Health Policy and Management
- ◆ Disaster Management

#### **COURSE CODE - 74, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DGHM (Diploma in Green House Management)

- ◆ Fundamentals of Greenhouse Management
- Site Planning: Stormwater and Wastewater
- Water : Supply and Sources
- ◆ Irrigation Systems
- Nutrient Management, Soil Testing
- Fertilizer Storage and Handling
- ♦ Worker Protection Standards (WPS)

- ◆ Integrated Pest Management, Pest Management
- ◆ Disease Management, Plant Problem Diagnostic Service
- ♦ Weed Management, Animal Damage Management
- ◆ Organic Waste Management, Inorganic Waste Management
- ◆ Energy, Good Agricultural Practices

#### **COURSE CODE - 75, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## DDM (Diploma in Dance and Music)

#### **◆** Dance:

Indian Classical - Bharatnatyam, Kathak, Odissi, Manipuri, Kuchipudi, Mohiniyattam Indian Folk/Tribal-Bhangra, Garba, Rass Dandiya, Gidda, Bihu Global / Wastern - Salsa, Hip-Hop, Ballet, Jazz, Fitness, Swing, Tap, Partner.

#### ◆ Music:

Vocal Music - Indian Classical / Semi Classical - Hindustani Vocal, Carnatic Vocal, Light Vocal, Sufi Sangeet, Shabadkirtan, Rabindra Sangeet Western - Classical, Popular, Modern Instrumental Music-Sitar, Tabla, Guitar, Violin, Flute - Bansuri, Keyboard - Synthesizer, Sarangi, Santoor, piano, Conga, Drum, Jal Trarang, Dholak, Nal Tarang, Toh Tarang, Clarionet, Pakhawaj, Israj, Dilruba, Tanpura, Mandolin, Vichitra Veena, Dhol, Mouth Organ, Shahnai, Banjo, Mridangam, Ghatam, Harmonium and cello.





COURSE CODE - 76, DURATION - 1 Year

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DTV (Diploma in Taxation & Valuation)

- Computation of Income
- ◆ Deduction from gross total income
- ◆ Assessment of Individuals, Partnership, **Joint Stock Companies**
- ♦ Procedure for assessment
- Introduction of Central Sales Tax Law

- ◆ Sale to Government
- Liability to central sales tax
- Company in Liquidation
- Value Added Tax
- Service Tax Law

#### **COURSE CODE - 77, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DDLM (Diploma in Diary & Livestock Management)

- **Technology of Dairy Products**
- Technology of Meat and Egg Products
- Technology of Livestock Products Packaging
- Quality Assurance of Diary Products
- Diary Plant Management
- Computer Application
- ◆ Practical

#### **COURSE CODE - 78, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DFT (Diploma in Footwear Technology)

- Design & Pattern Cutting
- Clicking Technology
- **Closing Technology**
- **Making Technology**
- General Management
- **Industrial Accountancy & Costing**

- ◆ Entrepreneurship Development
- Advanced Technology
- Material Science
- Final Project & Report
- ♦ Implant Training

#### **COURSE CODE - 79, DURATION - 1 Year**

Admn. Fee

Tution Fee

Assin. Fee

Exam Fee 1500/-

## DBC (Diploma in Bakery and Confectionery)

- Design & Pattern Cutting
- Clicking Technology
- Closing Technology
- Making Technology
- ♦ General Management
- ◆ Industrial Accountancy & Costing

- ◆ Entrepreneurship Development
- Advanced Technology
- Material Science
- Final Project & Report
- **Implant Training**





Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

## DLS (Diploma in Laundry Services)

- ◆ Control production in a section of a textiles, Clothing and Footwear enterprise
- ◆ Plan tasks to assist production operations
- ◆ Provide coaching / mentoring in the workplace
- Provide customer service in a dry cleaning or laundry enterprise
- ◆ Receive and sort articles for cleaning
- ◆ Conduct safe handling of laundry chemicals
- Finish products for dispatch
- prepare products for storage or dispatch
- ◆ Apply infection control policies and procedures in laundry operation etc.

#### **COURSE CODE - 82, DURATION - 1 Year**

Admn. Fee

**Tution Fee** 

Assin. Fee

Exam Fee 1500/-

#### DPFV (Diploma in Preservation of Fruit & Vegetables)

- ◆ Status and Scope of Fruitsand Vegatable
- General Methods of Preservation of Whole,
- ◆ Fruits/Vegetables
- ◆ Acids, Alkalis, Solutions, Titration, Ph Food
- ◆ Additives
- Study of food safety Standards

- ♦ General Principals and Manufacturing Processes
- Preserves, Candies Fruits, Curing Techniques
- ◆ Dehydrated Products, Dried Fruits/Vegetables
- ◆ Feezing Principal and Methods, Packing and
- ◆ Function of Packing

#### **OTHER VOCATIONAL COURSES**

COURSE NAME	Courses Code	Duration	Exam Fee
Diploma in Medical Representatives Sales Management	Co. 83	1 Year	1500/-
Diploma in Yoga Teacher	Co. 84	1 Year	1500/-
Diploma in Video Graphy	Co. 85	1 Year	1500/-
Integrated (Hardware Networking & IT Helpdesk Attendant)	Co. 86	2 Year	2000/-
Advance Diploma in Animation & Multimedia	Co. 87	1 Year	1500/-
Diploma in Human Resouce Management	Co. 88	1 Year	1500/-
Diploma in Supply Chain Management	Co. 89	1 Year	1500/-
Diploma in Operation Management	Co. 90	1 Year	1500/-
Diploma in Banking Finance & Accounts	Co. 91	1 Year	1500/-
Diploma in Project Management	Co. 92	1 Year	1500/-
Diploma in Total Quality Management	Co. 93	1 Year	1500/-
Diploma in Marketing Management	Co. 94	1 Year	1500/-
Diploma in Disaster Management	Co. 95	1 Year	1500/-
Diploma in Fruit & Food Preservation	Co. 96	1 Year	1500/-
Diploma in Food & Vegetable Preservation	Co. 97	1 Year	1500/-
Diploma in Art & Craft	Co. 98	1 Year	1500/-
Certificate in Auto Mobile Engg.	Co. 99	6 Months	1000/-
Certificate in Book Binding & Hand Made packing	Co. 100	6 Months	1000/-
Certificate in Leather Craft	Co. 101	6 Months	1000/-
Certificate in Advertising Design	Co. 102	6 Months	1000/-
Certificate in Spa Therapies	Co. 103	6 Months	1000/-
Certificate in Sport in & Fitness Nutrition	Co. 104	6 Months	1000/-
Certificate in Computer Typing ( Hindi & English)	Co. 105	6 Months	1000/-





## SHORT TERM VOCATIONAL COURSES

COURSE NAME	Courses Code	Duration	Exam Fee
Beautician (Self)	Sh 01	2 Months	500/-
Oil Painting	Sh 02	2 Months	500/-
Screen Painting	Sh 03	2 Months	500/-
Nib Painting	Sh 04	2 Months	500/-
Class Painting	Sh 05	2 Months	500/-
Block Painting	Sh 06	2 Months	500/-
Tie & Dye	Sh 07	2 Months	500/-
Spray Painting	Sh 08	2 Months	500/-
Mehandi	Sh 09	2 Months	500/-
Advance Mehandi	Sh 10	2 Months	500/-
Dance	Sh 11	2 Months	500/-
Embroidery	Sh 12	2 Months	500/-
Drawing & Painting	Sh 13	2 Months	500/-
Soft Toys	Sh 14	2 Months	500/-
Food Preservation	Sh 15	2 Months	500/-

#### **SHORT TERM COMPUTER COURSES**

COURSE NAME	Courses Code	Duration	Exam Fee
DOS & Windows	Sh 16	1 Months	500/-
MS Office	Sh 17	2 Months	500/-
Tally 7.2	Sh 18	2 Months	500/-
Tally 9.0	Sh 19	2 Months	500/-
Foxpro	Sh 20	1 Months	500/-
C Language	Sh 21	2 Months	500/-
C++Language	Sh 22	2 Months	500/-
Java Core	Sh 23	2 Months	500/-
Advance Java	Sh 24	3 Months	500/-
Visual Basic 6.0	Sh 25	2 Months	500/-
Visual Basic Script	Sh 26	2 Months	500/-
Java Script	Sh 27	2 Months	500/-
C#	Sh 28	2 Months	500/-
ASP.NET	Sh 29	1 Months	500/-
VB.NET	Sh 30	2 Months	500/-
HTML	Sh 31	1 Months	500/-
DHTML	Sh 32	1 Months	500/-
Page Maker	Sh 33	1 Months	500/-
Photoshop	Sh 34	1 Months	500/-
Corel Draw	Sh 35	1 Months	500/-
Flash	Sh 36	1 Months	500/-
Data Structure Using	Sh 37	2 Months	500/-
Oracle9i	Sh 38	2 Months	500/-
Linex Basic	Sh 39	2 Months	500/-
Sq1 Server	Sh 40	2 Months	500/-
Computer Networking	Sh 41	1 Months	500/-
Internet	Sh 42	1 Months	500/-
DBMS/RDBM	Sh 43	2 Months	500/-
24 श्री गरूदेव महर्षि दयानन्द एत्तकेशन सोसाइटी दिल्ली दारा संचालित			

